

Regular Board Meeting
January 19, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:03 P.M.

Board members present were Lee Chard, Jody Wilga, Jack Dunn, Lenny Mezey and Kim Spencer.

Minutes of the previous board meeting were read. Lee motioned to accept the minutes as read, Jack supported, motion carried.

Treasurer's Report: None

Correspondence: Tom Dubiel's resignation letter.

Unfinished Business: Due to Tom Dubiel's health and resignation Lee motioned for Al Thompson to take over the building and zoning duties, Lenny supported, motion carried. Street lights are fixed by the cemetery and corner of Maple Ridge and M-76.

New Business: With the change in zoning duties it was decided to take down the printable zoning and building applications and Tom Dubiel's information and replace with Al Thompson's phone number. The light behind the recycle building needs to be repaired. Jody will take care of it.

Planning Commission: Nothing to report

Bills: Lee motioned to accept the bills paid, due and fire department's turned in, Jack supported, motion carried.

Fire Department: Sadly long time member Pat Madigan passed away. Lee motioned to accept the point pay as figured turned in, Lenny supported, motion carried. Lenny motioned to accept Matthew Madigan onto the department, Jody supported, motion carried. Kim motioned for the department to purchase 3 tanks and 1 air pack for approximately \$8500.00, Jody supported, motion carried. Quiet month- 1 mutual aid to Sterling.

Public Comment: None

Supervisor adjourned the meeting at 7:32 P.M.

Kim Spencer - Clerk

Regular Board Meeting
February 16, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:02 P.M.

Board members present were Jody Wilga, Lenny Mezey, Jack Dunn, Lee Chard and Kim Spencer.

Minutes of the previous board meeting were read. Lee motioned to accept the minutes as read, Jack supported, motion carried.

Treasurer's reports for December and January were read. December had a beginning balance of \$30,143.32, receipts of \$0, disbursements of \$50,669.43, leaving an ending balance of negative \$20,526.11. January had a beginning balance of negative \$20,526.11, receipts of \$56,458.68, disbursements of \$19,094.34, leaving an ending balance of \$16,838.23. Lee motioned to accept the reports as read, Lenny supported, motion carried.

Correspondence: 1. Website renewal from Proud Daughter. 2. Notice of grants available and application deadline of March 13th. 3. Road Commission's 2015 match program.

Unfinished Business: Street light at Buhl is fixed. Lee will contact Sunrise about ending the recycling contract and returning the containers. Light behind the recycle barn not repaired yet due to the weather.

New Business: Lee motioned to renew the website contract for \$205.00, Lenny supported, motion carried. Public budget hearing was set for March 14th at 9:00 A.M. and the annual meeting for March 28th at 9:00 A.M. Clerk explained a phone call was received about the possibility of DTE seeking a natural gas franchise.

Planning Commission: Nothing

Bills: Lee motioned to accept the bills paid, due and fire departments turned in, Jody supported, motion carried.

Transfers: Jody motioned to transfer to the General Fund \$29,658.29 from the Fire fund and \$375.00 from the Moth Fund., Lee supported, motion carried.

Fire Department: Quiet month- no runs.

Public Comment: None

Supervisor adjourned the meeting at 7:37 P.M.

Kim Spencer - Clerk

Budget Meeting
March 14, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 9:03 a.m.

Board members present were Lee Chard, Jody Wilga and Kim Spencer. Lenny Mezey and Jack Dunn absent.

Kim motioned that when the treasurer receives the final millages that Moffatt Township collect all taxes that are allowed by law, Lee supported, motion carried.

After review and discussion of the Gypsy Moth account Lee motioned to eliminate the moth coordinator position, Jody supported, motion carried. No other changes were made and the proposed 2015 - 2016 budget was deemed ready to present at the annual meeting. Supervisor adjourned the meeting at 9:30 a.m.

Kim Spencer - Clerk

Regular Board Meeting
March 16, 2015
Moffatt Township Hall

Trustee Jack Dunn called the meeting to order at 7:01 p.m.

Board members present were Jack Dunn, Lenny Mezey, Jody Wilga and Kim Spencer.
Lee Chard absent.

Steve Rawlings from DTE Energy spoke about bringing natural gas to the area and their request of a 30 year franchise agreement. He explained the franchise process. Questions from the public were asked of Steve and two other representatives about costs and where they are planning on going, in which can't be answered until they get a franchise agreement. The only thing for sure is their plan is to come from the north and enter Forest Lake from there.

Minutes of the previous board meeting and budget hearing were read. Jody motioned to accept both sets of minutes as read, Lenny supported, motion carried.

Treasurer's Report: None

Correspondence: 1. Franchise agreement draft from DTE Energy. 2. New contract from Sunrise Disposal for trash dumpsters only.

Unfinished Business: Jody motioned to accept and sign Sunrise Disposal's new contract, Jack supported, motion carried. Jody will get the light fixed behind the recycle barn.

New Business: Kim motioned to take the franchise agreement draft to the attorney for his opinion, Lenny supported, motion carried. North Forest Lake Drive and Wolverine road repairs were discussed. Road Commission will have to be contacted to look at them and see about funds for Clayton Township's portion.

Planning Commission: A meeting is scheduled for March 26th.

Bills: Jack motioned to accept the bills paid, due and fire department's presented, Lenny supported, motion carried.

Fire Department: There were three runs this month. Firefighter classes will be done this month. They received three new air packs for a total of \$7,930.00.

Public Comment: Repairs to the roads in the Highlands was suggested.

Jack adjourned the meeting at 8:42 p.m.

Kim Spencer - Clerk

Regular Board Meeting
May 18, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:00 p.m.

Board members present were Lenny Mezey, Jack Dunn, Lee Chard, Jody Wilga and Kim Spencer.

Minutes of the previous board meeting were read. Jody motioned to accept the minutes as read, Lee supported, motion carried.

Treasurer's reports for March and April were read in which March had a beginning balance of negative \$2,609.44, receipts of \$35,418.00, disbursements of \$19,917.09, leaving an ending balance of \$12,891.47. April had a beginning balance of \$12,891.47, receipts of \$20,000.00, disbursements of \$20,534.24, leaving an ending balance of \$12,357.23. Lee motioned to accept the reports as read, Jack supported, motion carried.

Correspondence: 1. Kim Spencer's resignation letter from the clerk's position to be effective August 1, 2015. 2. Par Plan News pamphlets.

Unfinished Business: In the matter of the DTE franchise agreement, clerk stated in her opinion there should have been a notice of a hearing posted or published before approval. According to the road commission getting a seasonal road status changed is a lengthy process and there is no warranty of work done by the contractors they choose. Road commission placed the gravel allotment on portions of 9 Mile, Roseburgh, West Alger, Bear Cub and corner of Sunset and Kindig. Lee motioned to contract Eastern Dust Control for road brining at a maximum cost of \$11,000.00 for two applications with double passes on Henry, Kindig and Roseburgh, Jody supported, motion carried. Lee is going to get quotes for black topping one mile portions of Kindig, Seder and South Forest Lake Drive.

New Business: Lee motioned to accept Kim's resignation to be effective August 1, 2015, Lenny supported, motion carried with Jody voting yes, Kim abstaining and a nay vote from Jack Dunn. Lee will talk to Al Thompson in regards to 2077 Kindig.

Planning Commission: Nothing to report

Bills: Lee motioned to accept the bills paid, due and fire department's presented, Jack supported, motion carried.

Transfers: Jody motioned to transfer to the General Fund \$23,242.59 from the Fire Fund, \$4800.00 from the Mosquito Fund and \$375.00 from the Moth Fund, Lenny supported, motion carried.

Fire Department: Nothing major in the township, one mutual aid to Sterling for a brush fire.

Public Comment: None

Supervisor adjourned the meeting at 8:03 p.m.

Kim Spencer - Clerk

Regular Board Meeting
July 20, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:00 p.m.

Board members present were Jody Wilga, Jack Dunn, Lenny Mezey, Lee Chard and Kim Spencer.

Minutes of the previous board meeting were read. Jody motioned to accept the minutes as read, Jack supported, motion carried.

Treasurer's Report: None as the books were just received back due to the audit.

Correspondence: 1. Letter from Emil Lewis requesting the township to purchase back cemetery plots. 2. 2016 projected revenues for counties and townships. 3. DNR's notice of forest management open house dates. 4. 2015 tax rate request. 5. APM's mosquito control summary through July 1st. 6. CPA's bill of \$4750.00 for the audit.

Unfinished Business: 2077 Kindig was discussed and it was determined nothing can be done about the mess at this time. New quote for the road work came in less partly due to less product being used and there were concerns about the thickness of product being put down. Lee will contact the road commission. Lee motioned to appoint Allison Chmielewski to take over the clerk's position August 1st, Jody supported, motion carried with four ayes and Kim abstaining.

New Business: Jody motioned for Lee to contact pest control to remove raccoons from the hall at a maximum cost of \$2500.00, Kim supported, motion carried. Jody motioned to extend Kim's salary thru September 1st to help Allison with the books, Lenny supported, motion carried with Kim abstaining. Lee motioned to sign the tax rate request, Lenny supported, motion carried. Lee motioned for Precision Sealcoating to sealcoat the hall and fire department's parking lots for a total of \$1078.00, Lenny supported, motion carried. Lee motioned to purchase back the cemetery lots for \$100.00 from Emil Lewis, Jody supported, motion carried. Kim brought up that maybe a fund could be started to be used to build a new hall with offices and cooking facilities.

Planning Commission: Increasing the square footage of on premise signs is being worked on.

Bills: Lee motioned to accept the bills paid, due and fire department's turned in, Jack supported, motion carried.

Transfers: Jody motioned to transfer \$10,560.10 from the Park Fund to the General Fund for the fiscal years ending 3/31-2014 and 3/31-2015, Lee supported, motion carried.

Fire Department: Lee motioned to accept Zachary MacCallum to join the department, Jody supported, motion carried. There was a drowning in Forest Lake over the weekend. Paul Boss is now Safety Officer and Quarter Master.

Public Comment: Question concerning who would be doing the road work. Someone hit the recycle building and cracked the cement blocks. Special Olympics at the park had a good turn out.

Supervisor adjourned the meeting at 8:17 p.m.

Kim Spencer - Clerk

Regular Board Meeting
August 17, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:00 p.m with the pledge of Allegiance. Board members present were Jody Wilga, Jack Dunn, Lenny Mezey, Lee Chard and Allison Chmielewski

Chris Gerber, former assessor appeared to introduce Toni Bruschi, Level 3, proposed new assessor. The board interviewed Ms. Bruschi and reviewed her resume. Salary request was \$9.00 per parcel for 4 years with an additional \$1.50 per parcel for 1st year to compensate for data entry due to loss of data from Ms. Gerber's computer. A.Chmielewski motioned and L Mezey supported to hire Ms. Bruschi at the requested compensation. All ayes.

Ms. Gerber offered to donate a copier and printer to the township for use during Board of Review. Township accepted the donation.

The minutes of the July 28, 2015 special meeting were read. The minutes of the July 20, 2015 meeting were read. J.Wilga motioned And L. Chard supported to receive the minutes as read.

Treasurer's Report: None due to computer failure

Correspondence: 1. Letter from MTA to Chmielewski. 2. MSHDA pamphlet regarding zoning and planning classes 3. MTA course offerings for clerks.

Unfinished Business: Animal control bid for removal of animals living in Township Hall structures. Discussion was held regarding possible solutions. It was determined that repairs need to be made to the chimney including placing a cap on it and also including cement sealing of the chimney cracks. Jody and Allison to seek bids for the work. Also for the repair of the damage done to the recycle building. Animal control bid was tabled. Discussion was held about the availability of reduced cost permits to hook up to natural gas. Discussion on propane cost for the upcoming year.

New Business: Chmielewski inquired if garden area in front of Alger Market could be sprayed and replanted with flowers. Marion Chard volunteered to replant the area. Chmielewski to contact Proscap to spray area and also possibly trim Oak tree in front of Hall. Chmielewski asked if Township would be willing to donate old tax roll and other none essential records to ACHS. Township agreed but wants to review records before donation. Wilga & Chmielewski will retrieve records for Board's review. Chmielewski requested a key to the Township Hall. Spencer to provide. PO Box is now closed. All mail to be sent To L. Chard. Kalosis agreed that a storage room at the fire hall would be made available to the assessor for record storage. A locking door will be installed. Chmielewski will research fire resistant file cabinets for assessor's records. M. Chard

will plant flowers in the small park space in front of the old market. Chmielewski will contact Proscape to do weed removal in area as well as tree limb removal in front of hall.

Planning Commission: No report.

Bills: Lee motioned to accept the bills paid, due and fire department's turned in, Jack supported, motion carried.

Fire Department: Lee motioned to accept Kaitlyn Jedrzeczyk to join the department, Jody supported, motion carried. There was a roll over accident and a power outage. Fire department requested permission to purchase anew refrigerator for \$429.00. Chmielewski motioned Wilga supported to approve the purchase.

Millage Proposal: Chmielewski motioned and Wilga supported to approve language for road and fire millage renewals for 2016. All Ayes.

Park Commission: M. Chard reported concession stand needs new locks. Dead Bolts would be preferred. Wilga will pickup and install. D. Dunn reported through J. Dunn that she felt all the Halamar money should be spent. Discussion tabled.

Public Comment: M. Chard discussed upcoming Music in the park event.

Supervisor adjourned the meeting at 8:24 p.m.

Allison Chmielewski - Clerk

Regular Board Meeting
September 21, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:00 p.m with the pledge of Allegiance. Board members present were Jody Wilga, Jack Dunn, Lenny Mezey, Lee Chard and Allison Chmielewski.

Attending the meeting were: Sam Daughterman, Alice Oertel, Rick Kalosis, Pat Jedreczyk and Ray Daniels.

The minutes of the August 17, 2015 meeting were read. L. Chard motioned and J. Wilga supported to receive the minutes as read. Passed

Treasurer's Report: May, 2015--Beginning balance \$12,357.20; Income \$50,408.29; Disbursements \$18,487.22; Ending balance \$44,278.27.

June, 2015--Beginning balance \$44,278.27; Income \$0.00; Disbursements \$18006.85; Ending balance \$26,271.42.

July, 2015--Beginning balance \$26,271.42; Income \$0.00; Disbursements \$31,900.57; Ending balance (\$5,629.15)

Total township assets as of July 31, 2015--\$1,761,426.46. L. Chard motioned & J. Dunn supported to accept treasurers report as presented. Passed.

R. Daniels , Clayton Township Supervisor, appeared to discuss road work already completed on a section of North Forest Lake Drive. Discussion concluded that approximately 20% of the road work done was attributable to properties located in Moffatt Township. Daughterman concurred with calculation. J. Wilga motioned & J. Dunn supported to contribute up to \$4,000. to the road work. Road commission will bill Moffatt directly for their portion.

Old Business: L. Mezey inquired about roadwork scheduled for this year. L. Chard stated road commission still expects to complete the project this fall.

Bid from J. Hitz was reviewed for repair work on chimney and old fire barn. Hitz bid \$468.85 to repair chimney and put a cap on it to prevent birds from nesting there and to repair 3 damaged blocks on fire barn. A. Chmielewski motioned and J. Wilga supported to accept Hitz's bid. Passed.

J. Wilga reported that the locks for the park concession stand were not in stock but would be in shortly. He will pick up and replace the locks when available.

A. Chmielewski will contact Proscap again regarding weed removal. M. Chard requested that large rocks be removed from area. Following discussion it was determined that rocks would remain in place.

New Business: A. Chmielewski requested that K. Spencer be paid \$20.00 per hour for continuing to help with Chmielewski's training. J. Wilga motioned and L. Mezey supported that Spencer be paid as requested. A. Chmielewski also requested that T. Spencer also be paid the same hourly amount for assistance with election tallies. L. Chard motioned and J. Wilga Supported. Passed.

Correspondence: 1. Letter from Arenac County MTA to Chmielewski requesting participation in MTA meetings. Board approved payment of dues (\$25.00) and dinner (\$15.00). Chmielewski to attend meetings. 2. Contract from T. Brusch, assessor was reviewed and discussed. Chmielewski requested addition of language requiring assessor to send complete data backups to the clerk quarterly. J. Wilga motioned & L. Chard supported to approve the contract with additional language. Passed.

Planning Commission: L. Mezey reported a meeting is scheduled for September 25, 2015 at 6PM.

Transfers: J. Wilga motioned and L. Chard supported to approve transfers as follows: Road fund \$5,434.00; Fire fund \$37,184.74; Gypsy moth fund \$111.75; Mosquito fund \$19,200.00. Passed.

Bills: L. Chard motioned to accept the bills paid, due and fire department's turned in, J. Dunn supported, motion carried.

Fire Department: Kalosis reported the refrigerator is in. Bill submitted. FD. is applying for an Indian grant. Kalosis reported that fire extinguisher refill program was a success. A. Chmielewski motioned & L. Chard supported to pay the difference due to the safety officer for 2014 & 2015.

Public Comment: A. Oertel inquired whether Halamar money could be used to install new flush toilets at the park now that more events are being held there. Discussion was held regarding costs of the project. J. Dunn will research project with assistance from A. Oertel.

Supervisor adjourned the meeting at 8:03 p.m.

Allison Chmielewski - Clerk

Regular Board Meeting
October 19, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:03 p.m with the pledge of Allegiance. Board members present were , Jack Dunn, Lee Chard and Allison Chmielewski.

Attending the meeting were: , Alice Oertel, Rick Kalosis, Bob Thorneand Kathy Fender.

The minutes of the September 21, 2015 meeting were read. L. Chard motioned and J. Dunn supported to receive the minutes as read. Passed

Treasurer's Report: None.

Correspondence: Reviewed

Old Business: J. Wilga has locks for park. Will install soon. Proscap has treated the weeds in the sign area. J. Deckert advised A, Chmielewski that Oak tree in front of hall requires professional trimming. He quoted a pass through cost of \$385.00. Fire Department Indian grant request has been submitted.

New Business: A. Chmielewski pointed out that a budget adjustment may be necessary for the assessors budget. Also requested review of road brining expense. J. Dunn reported he had made calls on the cost of new bathrooms for the park but had not recieved any call backs yet.

Planning commission: L. Chard reported that the commission had approved the new sign ordinance. It will be presented to the board at a later time.

Bills: The board reviewed the bills paid and due. A. Chmielewski motioned and L. Chard supported to approve the bills as presented. Passed.

Other actions: Budget amendment tabled until the November meeting due to absence of two board members. Tree trimming tabled until the November meeting. Same reason.

Fire Report: Kalosis reported that Fred Bennett and Eddie Jansen will be (re)joining the fire department. They are researching air suspension bags for rescue operations. Approximate cost of \$4200+/- . To present to board in November.

Public Comment: A Oertel questioned the removal of the barrel at the cemetery. L.Chard will investigate. B. Thorne continues to question the reversion of his road to a seasonal road as there are several permanent residences on the road. L. Chard explained that the road had been designated as seasonal in 1983 though the road commission had continued to plow the road in the winter. Chard will continue to work with road commission on a solution.

There being no further business to come before the board L. Chard adjourned the meeting at 7:50 PM.

Submitted, Allison Chmielewski, Clerk

Regular Board Meeting
November 17, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:00 p.m with the pledge of Allegiance.
Board members present were , Jack Dunn, Lee Chard and Allison Chmielewski, Lenny Mezey and Jody Wilga.

Attending the meeting were: Wes & Donna Scridegger. Alice Oertel, Rick Kalosis, Carol Jansen, Kathy Fender and Ron Swagman

The minutes of the October 19, 2015 meeting were read. J. Wilga motioned and L. Chard supported to receive the minutes as read. Passed

Treasurer's Report: None.

Correspondence: Reviewed

Old Business: J. Wilga will check on barrel at cemetery. Fire department Indian grant request has been recieved.

New Business: Ron Swagman has been appointed by FLPOA to represent them regarding future road projects in Forest Lake. Denise Dunn presented a preliminary rough draft to the board for possible concession stand/bathroom project Parks and Rec. would like to undertake. She will do further research and report back to the board in December.

Planning commission: The planning commission presented the board with a copy of the proposed revision to the sign ordinance. A. Chmielewski motioned and L. chard supported to approve the amendments as presented. Roll call vote was taken. Chard; aye, Chmielewski; aye, Dunn; aye, Mezey; aye, Wilga; aye. Passed.

Bills: The board reviewed the bills paid and due. A. Chmielewski motioned and L. Chard supported to approve the bills as presented. Passed.

Other actions:

Fire Report: Kalosis reported that the Indian grant had been recieved. Washer and dryer will be installed sometime in January, 2016. Kalosis also requested the board approve the purchase of an inflatable rescue bag at a cost of \$4200.00. L. Chard motion and J. Wilga supported to purhase the rescue bag. Passed

Public Comment: None

There being no further business to come before the board L. Chard adjourned the meeting at 8:02 PM.

Submitted,

Allison Chmielewski, Clerk

Regular Board Meeting
December 21, 2015
Moffatt Township Hall

Supervisor called the meeting to order at 7:00 p.m with the pledge of Allegiance. Board members present were , Jack Dunn, Lee Chard and Allison Chmielewski, Lenny Mezey and Jody Wilga.

Attending the meeting were: Rick Kalosis, Kathy Fender, Chuck Mullins and Tammy Spiegel of APM. the November 17, 2015 meeting were read. J. Wilga motioned and L. Chard supported to receive the minutes as read. Passed.

Correction to minutes: The fire department grant had not been received by the November meeting but was received a few days later.

Omission from minutes: Board approved clerk to spenf up to \$3,000.00 on fire resistant file cabinets for the assessor

Treasurer's Report: August, 2015 Checking beginning bal. (\$5,629.15) Ending bal.(\$162.90) September, 2015 Checking beginning bal. (\$162.90) Ending bal. \$28787.04. October, 2015 Checking beginning bal. \$28,787.04 Ending bal. \$6,074.58. Motioned by Chmielewski & supported by Chard to approve the treasurers report as presented.

Correspondence: Reviewed

Old Business: J. Wilga noted the barrel has been returned to the cemetery. D. Dunn could not attend the meeting but J. Dunn reviewed the plans from Parks and Rec. No representative of FLPOA was present at the meeting.

New Business: A. Chmielewski motioned and L. Chard supported to allow Parks and Rec. to proceed with architectural drawings and septic permits up to \$750.00.

Planning commission: No report.

Bills: The board reviewed the bills paid and due. L. Chard motioned and J. Dunn supported to approve the bills paid and due as presented. Passed.

Fire Report: Kalosis reported that the Fire Dept. will be applying for another Indian grant for the March distribution. Washer and dryer will be installed sometime in January, 2016.

Public Comment: None

There being no further business to come before the board L. Chard adjourned the meeting at 7:46 PM.

Submitted,

Allison Chmielewski, Clerk