

Moffatt Township  
Regular Board meeting  
Moffatt Fire Hall  
September 18<sup>th</sup>, 2023

Board Members Present: Supervisor-Ray Daniels, Clerk-Stefanie Kernstock, Treasurer-Kevin Kaczmarek, Trustee- Lenny Mezey, Trustee – Lee Chard

Supervisor Ray called the meeting to order with the pledge at 6:32pm. No public comment. Kevin motioned and Lee supported to approve the August meeting minutes as presented.

Supervisor Report: Road Report- Wilderness is paved, the M- Dot ORV signs for the overpass and 25mph signs for Forest Lake Should be up this week. Wednesday is Road commission meeting- Lenny will be attending for Ray. Audit Reports: New auditor Neil Hammerbacher, completed F-65 with the clerks help and filed on time for the first time in a while. Hammerbacher also offered to help transfer the rest of treasures files and update the BSA software set up after the server is set up for a fee. Does have a negative qualifying statement due to the pension payments that is now fixed and on track. Forensic/Data Audit- completed by Maner Costerisan with no major discrepancies, does have some recommendations- a few include ACH is preferred over paper checks, make quarterly adjustments not yearly, policies are needed for record keeping time frame, job descriptions for all elected and employees, clerk has a lot of duties that could be shared. Ray opened a discussion on eliminating the Constable position for 2024 election period. This is an outdated elected position for the twp., who receives a salary of \$1250 a year but we also pay a huge liability insurance and pension cost. Sheriff's office will do the 3 quarterly liquor license inspections at no cost to the twp. Lenny motioned; Kevin supported to eliminate the Constable position in the 2024 election period. Roll Call vote: Kevin- yes, Ray-yes, Stefanie -yes, Lenny-yes. Lee absent. Roll Call passed with 4 yeas 1 absent.

Treasurers Report: Kevin presented his report with Savings Account \$163,658.42, Checking Account- \$40,728.46, Class Fund-\$254118.11. Lenny motioned and lee supported to accept treasures report as is. Motion passed.

After discussion and Ray looking at bills. Lenny motioned and Lee supported to pay bills as presented. Motion passed.

Clerks Report: Stefanie discussed how an unknown family just came to park pavilion to use while it was already probably rented. Both families made it work by taking some tables to the ball field even though the proper rented felt uncomfortable. Stefanie asked for half of the renter's money be returned for her inconvenience. Lee motioned to refund \$25 pavilion rent; Lenny supported. Motion passed. Discussion on possibly getting signage on the pavilion of how to rent to prevent this in future. Primary Electric fixed the blown electrical boxes in the pavilion. Presented a bid of \$1175 to add additional outlet boxes in the front food serving area

of the pavilion to help with all the crockpots and roasters. Lenny motioned to approve the bid with Lee Supporting. Motion passed. Both the bill for fixing and the bid will come from park fund. Arenac Opportunities sent letter of stopping the cleaning service that the special needs residents have been providing. During discussion Stefanie recommended Stewart take over the cleaning the hall to add to his maintenance duties. Lenny motioned to add the cleaning duties to maintenance position, Lee supported. Motion passed.

Old Business: Tom Spencer with Great Lakes Technology is still waiting on server parts. Kevins file cabinet has been ordered and will be delivered tomorrow.

New Business: 2 % grant discussion – Stefanie proposed applying for the server and equipment of \$11,000 cost on the grant. Ray motioned and Kevin supported. Motion passed. Ray and Stefanie will work on grants next week.

9,150  
Planning & Zoning: Lenny gave update that they are discussing to be rezoned highway use on Brock Rd, and Don Hamilton from Lapham will update the zoning maps, master plans also for apx \$8600. Stefanie asked about Planning Meeting Minutes of waiting on township to approve Solar Ordinance as it has been approved after the public hearing at the last meeting. Lenny apologized as he was not at last meeting. Lenny also gave update the commission is talking about a noxious weed and grass ordinance. Zoning Admin John gave his report. Discussion on his report, that John noted that he has sent letters to a complaint but has not received any communication back. Mentioned possibly of sending letter certified. Board discussed with John that when someone is being belligerent to just leave as to not get in a conflict. Also discussed with John that if someone ask you to leave the property to just leave, not to argue or explain and send letter instead.

Fire Dept: 3 runs- 1 was a fatality rollover on 75, dept attended 9- 11 service, County Flight Care Training in Standish. Fire dept will be putting in for a new port a pump and water dump tank on the 2 % grant.

P&R: Tree is planted in small park for Christmas. Halloween party/ trunk a treat is Oct 21<sup>st</sup> 1-4pm.

Public Comment: Tom Huges asked about getting lines painted on the roads in Forest Lake, especially the new pavement. Thought it be a township liability if not done. Roads are county, Lenny will ask at the road commission meeting for a price quote. Its not cheap. Ray Bunnell thanked the Fire Dept and thinks they are under appreciated, would like the community to do a special dinner/ breakfast and fund raiser for the dept not ran by he dept to say thank you. Stefanie will work on something as the Fire Dept community chair.

Kevin motioned and Lee supported to adjourn at 7:50pm. Motion passed.